

**TORRANCE COUNTY PLANNING & ZONING BOARD
AGENDA**

Commission Chambers Administrative Offices 205 S 9th Street Estancia New Mexico 87016
REGULAR MEETING
December 4, 2024

CALL TO ORDER: 9:30 a.m.

Pledge of Allegiance

Public Comment: Speakers limited to 2 minutes-time may not be donated to another

Approval of Agenda: Approval of Agenda for December 4, 2024 meeting

Approval of Minutes: Approval of Minutes for November 6, 2024 meeting

REGULAR BUSINESS

ACTION ITEMS

1. Claim of Exemption 7: Lot line adjustment

Applicant: Steven and Deborah Warren

Agent: Lorenzo Dominguez, East Mountain Survey

Site: Lying & Being Situate Within Section 9, T.9N., R.7E., NMPM known as 8 Idlewild Dr.

Zone: PL, Preplatted lands

2. Conditional Use: Home Child Care operation

Applicant: R. Roxanne Johnson

Agent: Self

Site: Tract E-2-D-1 within Section 26, T.9N., R.7E., NMPM known
as 25 Hawk Ridge Rd.

Zone: RR, Rural Residential, 2.5 acre minimum

DISCUSSION ITEMS:

2025 Planning & Zoning meeting schedule

PZ Board member reports

Chairwoman Estrada

Vice Chairman Sanchez

Board member DuCharme

Board member Johnston

Pursuant to New Mexico State Statute Section 10-15-1 through 10-15-4 (NMSA 1978), these issues can be addressed in general. No decision can be rendered at this meeting.

EXECUTIVE SESSION:

As per motion and roll call vote, pursuant to New Mexico state statute section 10-15-1, the following matters will be discussed in closed session

ADJOURN:

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meetings, please contact the Torrance County Manager's Office at 205 9th Street, Room 24, Estancia, NM 87016 (505) 544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including the agendas and minutes, can be provided in various accessible formats. Please contact the Torrance County Clerk's Office at 205 9th Street, Room 1, Estancia, NM 87016 (505) 544-4350 if a summary or other type of accessible format is needed.

MEETING FORMAT

All those presenting before the Board must be sworn in.

1. Each item will be introduced by Staff.
2. Staff report.
3. The Applicant may then address the item.
4. The Chairman will then give those in favor of the item an opportunity to speak.
5. The Chairman will then give those in opposition to the item an opportunity to speak.
6. The Chairman may then allow limited questions and/or discussion from the floor.
7. The Applicant shall have the opportunity to rebut.
8. Staff report.
9. The item will be "brought to the table". All discussion and/or debate is terminated except for questions, comments, or discussion initiated by Board Members.
10. The Board will vote on the item and the findings will be announced.
11. Any other information needed on a given item can be obtained from the Planning & Zoning Office after the meeting has adjourned.